

MUP: THRESHOLD DECISION (Mobilehome Park)

		FEES*	INITIAL DEPOSIT*	FEE CODE
DPLU PLANNING			\$3,180	4900
DPLU ENVIRONMENTAL				
DPW ENGINEERING				
DPW INITIAL STUDY REVIEW				
STORMWATER				
DEH	SEPTIC/WELL SEWER			
DPR				
INITIAL DEPOSIT \$3,180				

VIOLATION FEE: none

* **See Website:** <http://www.sdcounty.ca.gov/dplu/cost-schedule-info.html> **for average processing costs.**

NEW: Use our [Discretionary Permit Cost Guide!](#) to get an idea of how much the County portion of your project may cost.

- Please read and follow instructions Step by Step!! -

Step 1:

All forms/plans listed under **(Step 1)** must be completed, signed, scanned and saved as "pdf" files, then **submitted on CD's**. The forms have "Data Entry Form Fields" and can be completed and saved on your computer.

--- Plot Plan
[126 Acknowledgement of Filing Fees and Deposits](#)
[305 Ownership Disclosure](#)
[320 Evidence of Legal Parcel](#) **(and any deeds)**
[399F Fire Availability Form](#)
[399S Sewer Availability Form](#)
[399SC School Availability Form](#)
[399W Water Availability Form](#)
[524 Vicinity Map/Project Summary](#)

Step 2:

In addition to the electronic copies on CD, all forms/plans listed under (Step 2) must be completed, signed and submitted as Hardcopies.

--- Plot Plans: **Eight (8) hard copies.**
[346 Discretionary Permit Application Form](#): **One (1) hard copy.**
[524 Vicinity Map/Project Summary](#) : **One (1) hard copy.**

All forms listed below are informational only and shall not be submitted.

These are available at: [DPLU Zoning Forms](#).

906 Signature Requirements
ZC001 Defense and Indemnification Agreement
ZC090Z Typical Plot Plan

**This application requires an appointment to submit.
To schedule or cancel appointments please call (858) 694-2262.**

NOTES:

1. Save **each** whole Study, Report, Plot Plan, Map, etc., **as a single PDF file on CD(s)**. Save as many PDF files as possible on each CD. Provide two (2) copies of each CD.
2. Plot plans, etc. (**must be at least 11" x 17"**) are to be stapled together in sets and **folded to 8½" x 11" with the lower right-hand corner exposed**.
3. If parcel is on septic sanitation system and/or well potable water system, then Health Department Certification is required.
4. A Major Pre-Application Meeting is MANDATORY prior to the submittal of this application.
5. At INTAKE, a copy of the Major Pre-Application letter from DPLU or a copy of the form waiving the Major Pre-Application Meeting MUST be submitted by the applicant.
6. **(Techs:** Check KIVA to be sure the applicant has completed a Major Pre-Application Meeting. If not, we cannot accept the submittal).
7. Inform applicant that project goes to local Community Planning Group and/ or Design Review Board for recommendation.
8. Use the same PROJECT # (not case #) as the Major Pre-Application when entering this application into KIVA.